



APPLICATION FOR EMPLOYMENT

(PRE-EMPLOYMENT QUESTIONNAIRE) (AN EQUAL OPPORTUNITY EMPLOYER)

www.JubileeCleaning.com

PERSONAL INFORMATION

DATE _____

SOCIAL SECURITY NUMBER _____

NAME _____
LAST FIRST MI

PRESENT ADDRESS _____
STREET CITY STATE ZIP

PERMANENT ADDRESS _____
STREET CITY STATE ZIP

PHONE NO. _____ ARE YOU 18 YEARS OR OLDER? YES NO

EMPLOYMENT DESIRED

POSITION _____ DATE YOU CAN START _____ SALARY DESIRED _____

(CIRCLE ALL THAT APPLY)

DAYS AND TIME YOU ARE AVAILABLE TO WORK SU - M - TU - W - TH - F - SA MORNING AFTERNOON EVENING

ARE YOU EMPLOYED NOW? IF SO MAY WE INQUIRE OF YOUR PRESENT EMPLOYER?

PRESENT EMPLOYER NAME _____ CONTACT NAME _____ PHONE _____

EVER APPLIED TO THIS COMPANY BEFORE? WHEN?

REFERRED BY: NEWSPAPER / ONLINE / CURRENT EMPLOYEE (NAME: _____) / OTHER _____

EDUCATION	NAME AND LOCATION OF SCHOOL	NO OF YEARS ATTENDED	DID YOU GRADUATE	SUBJECTS STUDIED
HIGH SCHOOL				
COLLEGE				
OTHER				

GENERAL

CLEANING EXPERIENCE: _____

FELONY CONVICTIONS?: YES / NO HAVE YOU BEEN ON PROBATION? YES / NO

ACTIVITIES: (CIVIC, ATHLETIC, ETC.) _____
EXCLUDE ORGANIZATIONS, THE NAME OF WHICH INDICATED THE RACE, CREED, SEX, AGE, MARITAL STATUS, COLOR OR NATION OF ORIGIN OF ITS MEMBERS.

U.S. MILITARY OR NAVAL SERVICE _____ RANK _____

PRESENT MEMBERSHIP IN NATIONAL GUARD OR RESERVES? _____

This form has been designed to strictly comply with State and Federal fair employment practice laws prohibiting employment discrimination.

Mail to: Jubilee Cleaning 403 Donita Ave. Marshall, MN 56258

- OR -

FORMER EMPLOYERS

(LIST BELOW LAST THREE (3) EMPLOYERS, STARTING WITH THE LAST ONE FIRST).

DATE MONTH/YEAR		BUSINESS NAME	ADDRESS	PHONE	CONTACT NAME	REASON FOR LEAVING
FROM						
TO						
FROM						
TO						
FROM						
TO						

WHICH OF THESE JOBS DID YOU LIKE BEST?

WHAT DID YOU LIKE MOST ABOUT THIS JOB?

REFERENCES

GIVE THE NAMES OF THREE PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

NAME	ADDRESS	PHONE	BUSINESS	YEARS ACQUAINTED

IN CASE OF
EMERGENCY NOTIFY

NAME

ADDRESS

PHONE

"I CERTIFY THAT ALL THE INFORMATION SUBMITTED BY ME ON THIS APPLICATION IS TRUE AND COMPLETE, AND I UNDERSTAND THAT IF ANY FALSE INFORMATION, OMISSIONS, OR MISREPRESENTATIONS ARE DISCOVERED, MY APPLICATION MAY BE REJECTED AND, IF I AM EMPLOYED, MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME.

IN CONSIDERATION OF MY EMPLOYMENT, I AGREE TO CONFORM TO THE COMPANY'S RULES, POLICIES, AND REGULATIONS, AND I AGREE THAT MY EMPLOYMENT AND COMPENSATION CAN BE TERMINATED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME, AT EITHER MY OR THE COMPANY'S OPTION. I ALSO UNDERSTAND AND AGREE THAT THE TERMS AND CONDITIONS OF MY EMPLOYMENT MAY BE CHANGED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME BY THE COMPANY. I UNDERSTAND THAT NO COMPANY REPRESENTATIVE, OTHER THAN IT'S PRESIDENT, AND THEN ONLY WHEN IN WRITING AND SIGNED BY THE PRESIDENT, HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIC PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING,"

DATE

SIGNATURE

DO NOT WRITE BELOW THIS LINE

TELEPHONE INTERVIEW	YES	NO	DATE:	INTERVIEWED BY
INTERVIEW SCHEDULED	YES	NO	DATE	TIME
HIRED	YES	NO		START DATE

Mail to: Jubilee Cleaning 403 Donita Ave. Marshall, MN 56258**- OR -****Drop off at Jubilee Drop Box located at 212 High St. when completed.**